



Library & Research FAQ

LIBRARY

I've heard that there are eleven libraries at UCSD. Is that really true?

libraries.ucsd.edu/libraries.html

Yes, it's true. We're not like your high school library; we're a large research library. Research libraries have a ton of scholarly (and very cool) resources, but it can be confusing when you actually try to use the libraries. Check out the different libraries at UCSD—they're organized by broad subject areas—and learn how to tap into this awesome campus resource.

How do I find books and other items at the UCSD Libraries?

roger.ucsd.edu

You use Roger, the UCSD Libraries online catalog, to find books and other items that are in the various libraries. We have more than 3 million books and 10,000 items online!

Do I need a library card to check out books?

libraries.ucsd.edu/services/checkout.html

All new students automatically receive a library account upon registering with the university. Your UCSD ID serves as your library card, and it enables you to check stuff out of the libraries. Fees are charged for overdue items.

Can I renew my books online?

roger.ucsd.edu

Yes, within Roger, you use the "My Library Account/Renew Items" link. The first time you renew your books online, you'll activate your online library account by creating a PIN of your choice in Roger.

Do you deliver books to the dorms?

libraries.ucsd.edu/services/ill-dds/roger/book/index.html

No, but we can pull the books you want and have them waiting for pick-up at the library of your choice! In Roger, use the Request button to request that your library items are waiting at one of our front desks when you come in to check them out.

The UCSD Libraries don't have the books and articles I need. What do I do?

libraries.ucsd.edu/services/ill-dds/

If the UCSD Libraries don't have a book or journal article that you need, you have a couple of options. The first is to search in the Circuit, a combined online library catalog of UCSD, San Diego State, Cal State-San Marcos, and University of San Diego library items, from within Roger. Through the Circuit, you can get books from other SD research libraries in as little as one day, but you must first activate your online library account using the "My Library Account/Renew Items" link in Roger.

Also, in many research databases, you use UC-eLinks and its "Request" link to submit interlibrary loan requests for journal articles or books not available at UCSD.

What are the libraries' hours?

libraries.ucsd.edu/services/hours.html

The hours of the eleven libraries vary, and change during summer, intersession, finals week, and holidays, but they're always listed online. CLICS is open 24 hours a day during Finals Week.

Do the libraries hire students?

careers.ucsd.edu/PortTriton/StudentLogin.shtml

Yes, the libraries hire student workers and we have flexible hours with great pay! Library job openings are listed online through Port Triton. Or, you can contact Vinnie Ursillo at 534-3063, vursillo@ucsd.edu



COMPUTING

Can I use my wireless laptop in the libraries?

www-no.ucsd.edu/wireless

Yes, all eleven UCSD Libraries are "wireless zones" which enable you to compute from anywhere within the libraries. You will first need to register your laptop's wireless card with Network Operations. Check out the website above for more information on registering your wireless card, configuring your wireless adapter, and for a map of the campus' wireless network coverage area.

Can I use the UCSD Libraries' website from off-campus?

libraries.ucsd.edu/proxy/

Yes, but to use most of our research databases from off-campus you'll need to change a couple of your home computer's preferences, which enables Proxy Server access into our restricted resources. Or, you can choose to use UCSD as your dial-up Internet Service Provider (see below), if living off-campus.



How do I start using my UCSD computing account and the computing labs?

acs.ucsd.edu/student/accounts.php

You will need to know your UCSD computing account username and password to log-on to computers in the labs. You can look up your account information online at the above website. You'll also find a UCSD Student Computing Guide with essential information online at acs.ucsd.edu/perspectives/stu_guide.php

Where are the computer labs on campus?

acs.ucsd.edu/instructional/labs_servers.php

You can find the locations of campus computer labs online at the above website. In these labs, you can use word-processing software, such as Microsoft Word, as well as the Internet. There are large labs in the basement of the Geisel Library and at CLICS by Revelle Plaza. You'll need your UCSD computing account username and password to log-on to these computers.

How do I print in the labs and is it free?

sclacs.ucsd.edu/~icc/laser.php

You need to set up a laser printing account if you want to print in the computer labs. Printing is \$.05 a page for black & white and \$.35 for color (it's \$.10 per page from the libraries' public computers). You can establish a laser printing account online (see above website) or visit Academic Computing Services (ACS) in the Applied Physics & Mathematics Building, AP&M 2113, between 10:30 – 3:30 M - F. Only checks and Triton PLUS cards are accepted.

RESEARCH

How do I begin conducting research using the UCSD Libraries?

libraries.ucsd.edu/services/getstarted

To quickly learn how to start your research using the UCSD Libraries, its website, and an assortment of online research tools, check out Get Started!

What if I still need help with my research?

libraries.ucsd.edu/services/reference.html

The UCSD Libraries are here to help you succeed! You can get research assistance in-person, by phone 858.534-3339 option #4), or via email. All you have to do is ask.

Do the UCSD Libraries offer workshops or tours?

libraries.ucsd.edu/services/instruction.html

Yes, the libraries regularly offer short, one-hour workshops that teach you how to research in the digital era and at the university level. Our workshops are typically listed on the UCSD Events Calendar. Or, you

How do I check my UCSD email?

acs.ucsd.edu/student/

If you know your UCSD computing account username and password, just go to acs-webmail.ucsd.edu/. If you don't know your username and password, you can look it up online on the ACS website. You can also forward your UCSD email to another account, like Hotmail, if you'd like (www-no.ucsd.edu/secure-bin/emailsvc/login.pl).

Can I use UCSD as my Internet Service Provider?

www-no.ucsd.edu

Yes, if you're off-campus, the Office of Network Operations offers dial-up (modem) Internet access at a minimal monthly charge. Contact them at 858.534-1857 or go to the above website for more information.

Students living in dorms have free access to the Internet through UCSD's Residential Network (ResNet), but you need to first register your computer online with ResNet at resnet.ucsd.edu/register.shtml

What if I have computer questions or need IT help?

resnet.ucsd.edu/faq.shtml

You can contact UCSD's ResNet -whether you live on or off-campus. ResNet provides support for students who have computer and/or campus network questions or problems. Check out the above website for detailed information or call 858.822-2800.

can call Marlo at 858.822-4803, if you want to find out more about workshops and tours.

What are course reserves, and where do I find them?

reserves.ucsd.edu

Course reserves are materials (books, articles, digital images, audio files, videos, etc.) that your professors place "on reserve" through the UCSD Libraries to supplement and support their classes. To find course reserves, use the online Course Reserves system (Docutek ERes). Some course reserve items are available electronically, while others require you to come into a library to check them out.



Guide to the UCSD Libraries

The UCSD Libraries System consists of 11 libraries, 6 of which are located in the Geisel Library Building.

These 6 libraries are:

Art and Architecture Library (AAL) aal.ucsd.edu

Located on level 1, west wing, Geisel Library building. The campus repository of visual arts and architecture books, periodicals, and slides. Slide use is restricted to UCSD faculty, students, and staff. Slides circulate for up to a quarter for faculty and for one week for students.

Film and Video Library (FVL) orpheus.ucsd.edu/fvl/FVLPAGE.HTM

Located on level 1, west wing, Geisel Library building. General collection of Moving Image materials, including 16mm films, videos, and laser discs. Although only UCSD faculty, graduate students, and staff may check out materials, undergraduates may view materials on-site. Film and video reserve services are also provided.

Mandeville Special Collections Library (SPEC) orpheus.ucsd.edu/specialcoll

Located in the main floor, west wing, Geisel Library building. This is a non-circulating collection of rare books, manuscripts, maps, archives, photographs, art and other materials. Its strengths include pre-1850 voyages to the Pacific, the Spanish Civil War, post-1945 American Poetry, California history, and 20th-century science studies.

Music Library (MUS) orpheus.ucsd.edu/music

Located on level 1, west wing, Geisel Library building. This library has an emphasis on new music, "Classical" music, jazz, opera, and gospel music. Books, periodicals, and sound recordings, including literary and historical spoken word recordings are available. Although recordings can't be checked out, listening stations are available in the library. The Music Library provides reserves for all music courses on DARP, the Digital Audio Reserves Program.

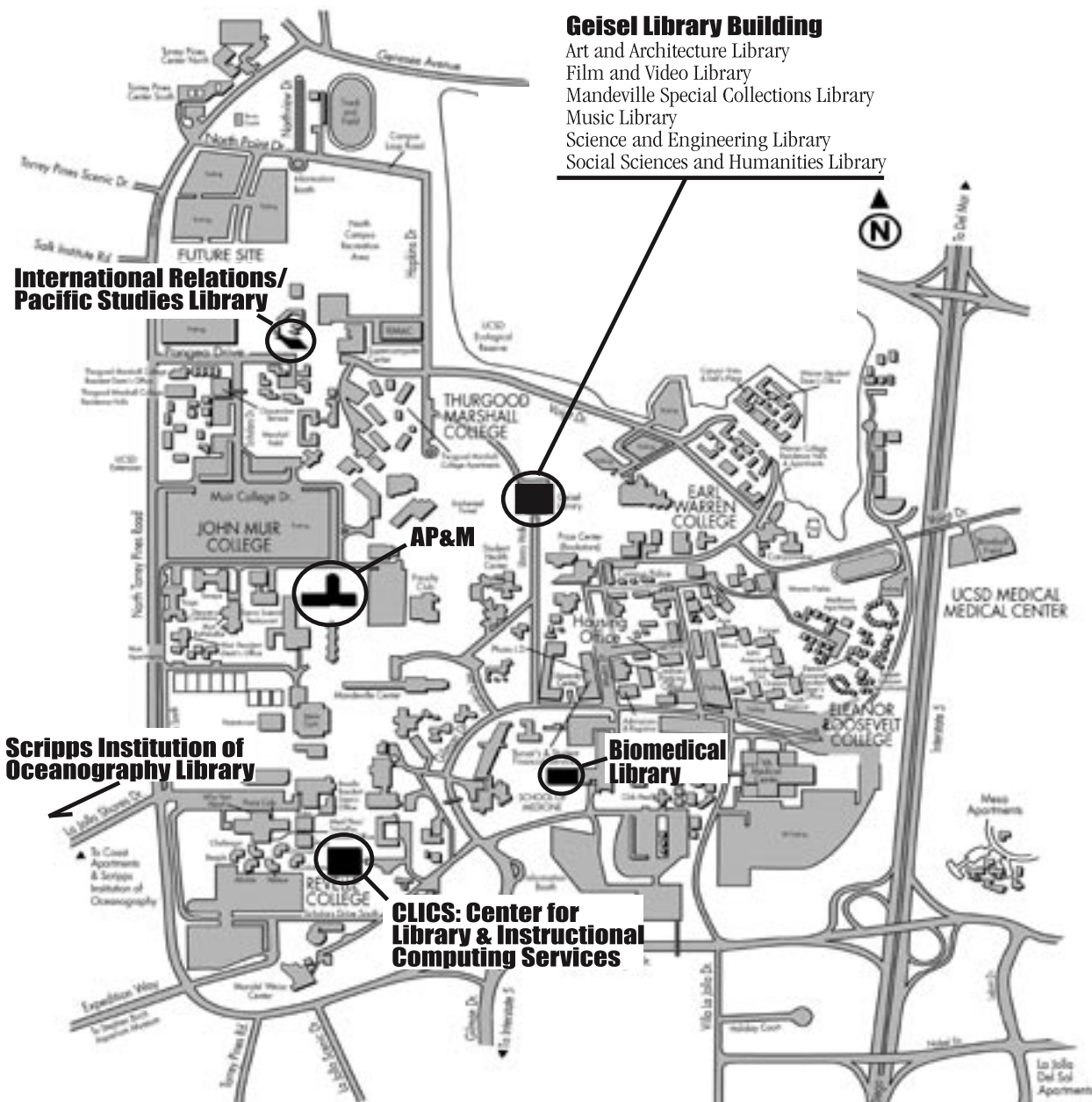
Science and Engineering Library (S&E) scilib.ucsd.edu

Located in the East Wing of the Geisel Library building. It covers astronomy, chemistry, computer science, engineering, mathematics, and physics to support the research needs of undergraduate and graduate students, faculty, and staff. Group study rooms, and 50 computers are available. This library provides reserves for all upper-division and graduate students in the physical sciences and engineering. S&E now hosts a state-of-the-art computer lab dedicated to graduate research in bioinformatics.

Social Sciences and Humanities Library (SSHL) sshl.ucsd.edu

Located on the main floor, Geisel Library building. This library houses the social sciences and humanities research collections, government documents, and geographic information systems. Librarians are generally available from 10 am – 8 pm on weekdays and 11 am – 5 pm on weekends to assist with social sciences, humanities, and government information research. SSHL books that can be checked-out are located on floors 5 through 8 of the Geisel Library Building.

VISIT OUR WEBSITE:
libraries.ucsd.edu



The other libraries in the UCSD Libraries System

Biomedical and Medical Center Libraries (BML and MCL) scilib.ucsd.edu/bml

The Biomedical Library is located near the School of Medicine and supports the information needs of students and faculty from the Division of Biological Sciences, School of Medicine, and School of Pharmacy. The library provides opportunities for you to learn how to access the multitude of electronic and print life science information via one-on-one consultations with librarians and free classes. Contact Jeff Williams at 858.822-2218 or j12williams@ucsd.edu for more information or to set up a personalized consultation.

CLICS: Center for Library & Instructional Computing Services clics.ucsd.edu

CLICS is in Galbraith Hall, Revelle College campus. CLICS houses a reference collection, popular reading and computer application books, and popular magazines. It has 182 computers and many study rooms available. CLICS offers library tours and orientation sessions. For information about library classes and tours, or for custom help researching a topic, contact Duffy Tweedy at 858.822-4810 or dtweedy@ucsd.edu

International Relations and Pacific Studies Library (IR/PS) irpslibrary.ucsd.edu

IR/PS is located in Robinson Building Complex for the Graduate School of International Relations and Pacific Studies. It focuses primarily on contemporary political, economics, and business affairs in East Asia and Latin America. IR/PS houses items in English, Chinese, Japanese, Korean, Spanish, and Portuguese languages.

Scripps Institution of Oceanography Library (SIO) scilib.ucsd.edu/sio

SIO is located on the Scripps Institution of Oceanography campus. Collection strengths include oceanography, marine biology, marine geology, marine technology, geophysics, climatology. SIO also has extensive resources in ecology, zoology, fisheries, and seismology. A free shuttle service connects SIO and the upper campus year-round.

Specialized Collections

East Asia Collection gort.ucsd.edu/specialists/eastasia.html
Maps and Spatial Data gort.ucsd.edu/nw/maps.html
Melanesian Collection – sshl.ucsd.edu/melanesia

RESEARCH SMARTER

Fall Quarter Workshops

Welcome Week

clics.ucsd.edu/WWworkshops.pdf

Get a jump start on your class research and using the UCSD Libraries. Come in for a short workshop at one of our libraries during Welcome Week!

Biomedical Library

Register online for these workshops at biomed.ucsd.edu/services/instruc.htm

PubMed/MEDLINE – The Basics

Interested in medical or biological research? This workshop teaches you how to tap into all of the biomedical research literature that's in this database.

- Wednesday, September 15 / 10-11:30am (Geisel, LEC on main floor)
- Tuesday, October 5 / 10-11:30am, *Emphasis on biological research (CLICS, Galbraith Hall, Revelle Campus)
- Tuesday, October 12 / 2-3:30pm (Geisel, LEC Room on main floor)
- Wednesday, November 17 / 10-11:30am (Geisel Library, LEC Room on main floor)

BIOSIS – The Basics

Interested in biology and life sciences research? This workshop teaches you how to use the premier life sciences research database.

- Tuesday, November 2 / 10-11:30am (CLICS, Galbraith Hall, Revelle Campus)



EndNote

Writing a research paper and need to manage your references? Using EndNote already, but want to learn about its "power" features (e.g. Connect, "Cite While You Write," etc.)? Take this workshop to learn how to build your own EndNote library and create bibliographies seamlessly while writing a paper.

- Wednesday, September 8 / 10-11:30am (Geisel, LEC on main floor)
- Thursday, October 7 / 2-3:30pm (CLICS, Galbraith Hall, Revelle Campus)
- Tuesday, November 2 / 2-3:30pm (Geisel, LEC Room on main floor)
- Tuesday, November 30 / 10-11:30am, *Emphasis on importing citations from the PubMed and Biosis databases (CLICS, Galbraith Hall, Revelle Campus)

Social Sciences & Humanities Library

Register online for a workshop at sshl.ucsd.edu/services/instructional.html

Stop Surfing, Start Researching Effectively Workshop Series

Can't find it surfing the Web? Then let the Libraries show you how to find the research you need!

Find Books & Articles Online and at the Library

Learn how to use the Libraries' online research tools to find reliable books and articles for your research topic.

- Thursday, October 7 / 10-11:00am (Geisel, LEC on main floor)
- Thursday, October 28, 2-3:00pm (Geisel, LEC on main floor)
- Wednesday, November 10, 10-11:00am (Geisel, LEC on main floor)

Strategies for Searching the Web

Learn about search tools on the Web and advanced search techniques that will help you find the best Web sites on a topic.

- Thursday, October 7 / 11-12:00pm (Geisel, LEC on main floor)
- Thursday, October 28 / 3-4:00pm (Geisel, LEC on main floor)
- Wednesday, November 10 / 11-12:00pm (Geisel, LEC on main floor)

PsycINFO/PsycARTICLES Workshop

Learn how to find psychology and cognitive science literature using two essential research tools, PsycINFO and PsycARTICLES.

- Thursday, October 14 / 9-10:00am (Geisel, LEC on main floor)
- Wednesday, October 20 / 5-6:00pm (Geisel, LEC on main floor)
- Monday, November 1 / 11-12:00pm (Geisel, LEC on main floor)

EndNote

Writing a research paper and need to manage your references? Using EndNote already, but want to learn about its "power" features (e.g. Connect, "Cite While You Write," etc.)? Take our hands-on EndNote classes to help you build your own EndNote library and create bibliographies seamlessly while writing a paper.

- Monday, October 11 / 10-11:30am (Geisel, LEC on main floor)
- Tuesday, November 16 / 1-2:30pm (Geisel, LEC on main floor)
- Wednesday, May 26 / 10-11:30am (Geisel, LEC on main floor)