

LAUC-SD Membership Meeting

Tuesday 1/13/2015, 2:00PM – 4:00PM

Seuss Room

Updates / Announcements

- Academic Senate Library Committee Meeting – Teri Vogel
No meetings so far for 2015 so no report.
- Annual LAUC-SD Voluntary Contributions – Peter Rolla reminded members that he is accepting the \$15 suggested voluntary donations, which go towards LAUC events and retirement gifts for retiring members.

Old Business

- None to report

New Business

- CAPA Ad Hoc System – Adele Barsh, CAPA Past Chair

CAPA polled everyone who took part in academic reviews last year and a consistent response was wanting more information on ad hoc committees (AHCs). Sue Shepherd and Adele created a PowerPoint to explain AHCs, based on a good one originally written by LAUC-LA. The PowerPoint can be found at [the Academic Review Workshops page on LHR's LiSN site](#) or at [LAUC-SD'S Academic Review Information webpage](#). This presentation represents Adele's last duty as past-chair of CAPA, so thanks to her for all her work!

Highlights of Adele's presentation include:

- Everyone in the librarian series with career status is eligible to be called to serve on an AHC. Each AHC has three members, so it is highly likely to be called. In some years, you may serve more than once.
- The AHC's report is as important as other reviewers'; the AHC reviews the documentation and states whether or not the committee concurs with PD recommendation. The AHCs are advisory to the UL, and if he disagrees with the AHC they will be informed. If he agrees with the AHC there will be no communication
- The review actions that don't require an AHC are: appointments, standard merit increases, and no action reviews.

- The review actions that do require an AHC are: career status reviews, promotions, greater than standard/additional points, and termination. Also, AHCs can be requested by the candidate.
 - AHCs are teams of 3 members plus 1 alternate for each file, appointed officially by the UL. CAPA consults with the UL on the composition of each AHC, then notifies Doug in LHR who notifies the members. You may disqualify yourself if you question your ability to make an objective judgment in a specific case or if you are unavailable.
 - Timing: AHCs usually meet between March & May and typically for 1-2 weeks, although possibly longer for complex files. A quick turnaround is essential.
 - Confidentiality and impartiality are required. Keep all file information and the composition of the AHC confidential. Destroy all your notes when finished. Maintain impartiality and limit consideration to only what is in review file and for the relevant review period, not your outside knowledge of the candidate.
 - A typical AHC report should be 1-2 paragraphs in length, citing evidence within the file and mapping the discussion to language in appendix VII. If the decision of the AHC is not unanimous, a minority opinion can be written and submitted with the report
- Statewide LAUC Report & LAUC Spring Assembly Planning – Penny Coppernoll-Blach

Penny has a Statewide conference call on Thursday. Matt Conner, the current chair, is quite active and still has many projects for the Statewide board to work on.

A new LAUC newsletter was released before the holiday break. Please give Penny any comments you have about the newsletter.

They are continuing to work on the Spring Assembly and have been discussing topics to discuss. As a reminder, the Spring Assembly will take place here in San Diego on April 17. If you have any ideas for discussion topics you can still make a proposal to Penny. Some of the suggestions that have already been made include: a follow-up on campuses going through re-design (a topic at last year's Spring Assembly but still relevant)

Kymerly Goodson, who agreed to be chair of the LAUC Assembly Planning Team, put out a call for members of the Team and seven very experienced people volunteered to help her. We think this will be a good opportunity to show off our campus.

Another issue being discussed by Statewide is the proposed Presidential Open Access Policy. There is still concern about the deposit-oriented policy and the requirement to deposit vs. the right to waive deposit. The issue of students vs. employees also needs to be resolved. CDL claims that students aren't covered by the policy unless they're also employees. Brian Schottlaender mentioned that this policy has been talked about in the UC San Diego Academic Senate and there is a concern regarding the different opt-out language in the Senate and Presidential policies (one talks about opting-out of deposit and open access while the other just mentions deposit). Brian and the committee he's on think the language in both policies should be the same.

Lastly, Statewide is still working on position paper number 5, on academic librarianship, and on the issue of the membership of LAUC and how to accommodate ULs, AULs, and those doing librarian work but not in a librarian rank.

- Committee Reports

- R&PD

- No report as they didn't meet in December, although Marlayna Christensen gave a reminder that both local and statewide presentation grants are still available, so please apply. The statewide grants do have an early February deadline.

- Mentoring

- Reid Otsuji announced that RDCP is hosting the Library's first intern, Marie Myers, an SJSU student. She will start on January 22 and will do project work with RDCP and the MS DOMM unit. They will also schedule some informal meetings for her with other librarians.

- Diversity & Inclusion Committee

- Gayatri Singh reported that the committee met for the first time and focused on logistics, like their LiSN page and presence on the public website. They also brainstormed future programming and will work with Katie Spencer to solicit feedback and get people's ideas of what they want from the committee, perhaps via the coffee chat questions.

- CAPA

- Annelise Sklar reported that CAPA formed in September and has reviewed 5 appointment files, including one just last week. She thanked Adele for the AHC PowerPoint and mentioned that last year about half of the review files required AHCs, so probably everyone eligible will be called or at least asked to be an alternate. Adele and Susan presented self-review and initiator workshops, with a total of 28 attendees.

Brian mentioned that the Academic Senate convened a working group to look at Coursera and edX. They invited him to be consulting member to discuss copyright and fair use issues. It will be a short-lived working group, charged specifically with reviewing the university's contracts with the two vendors.