Annual Report

LAUC-SD Mentoring Committee, 2013-2014

Committee members

Dominique Turnbow, Co-Chair, Internship Coordinator (2nd year)

Kelly Smith, Co-Chair (2nd year)

Alanna Aiko Moore, Internship Coordinator (2nd year)

Karen Heskett (1st year)

Amy Butros (2nd year)

Annelise Sklar (2nd year)

Maria Din, ex officio

Activities

Librarian Shadow Day, April 8, 2014

- 17 mentor/mentee matches. There was interest from nearly 30 mentees, but we could not accommodate all of them (see General Notes and Suggestions document on the P drive).
- A big change from previous years was that we provided an opportunity for mentees to observe our chat service, observe an instruction session, or take a tour of special collections. These were popular with our mentees.
- General notes and suggestions for the future are included on the LAUC-SD Mentoring folder on the P drive in the Librarian Shadow Day 2014 folder.

LAUC-SD Internship Implemented

The Internship Coordinators began to work out the process and related details for the LAUC-SD Graduate Internship Program. In order to ensure committee oversight of the internship while also not overloading the Internship Coordinators with committee responsibilities, it was decided the Internship Coordinator(s) would become ex officio members of the Mentoring committee.

ARL CEP Fellow Panels

- Sponsored two professional development panels during the time CEP Fellows worked with us.
- Job Search Skills (July 22), 18 attendees
    - Catherine Friedman (AUL perspective), Sue McGuinness (PD perspective), Talitha Matlin (a former intern and now working as the STEM librarian at CSU San Marcos; networking, interviewing tips & tricks, how to stand out), Adele Barsh (selling transferable skills, negotiating salaries)
- Professional Development (July 30), 27 attendees
    - Peter Rolla (national associations), Susan Shepherd (regional associations), Gayatri Singh (internal/campus committees), Harold Colson (addressing committee work on academic reviews)
- We had a suggestion to consider recording future panels for staff that couldn't attend them.

Library Staff Enrolled in MLIS Programs List

The purpose of this list is to help the committee communicate with UCSD Library staff that are enrolled in MLIS program about programs and other announcements that may interest them. The committee updated the list in Fall 2013 after putting out its annual call to LIB-ALL.

Formal Mentoring Pairs

The committee confirmed five continuing librarian/student mentoring relationships and arranged three new matches.

Finding Community Website

The committee reviewed the website and updated links as necessary, as well as some content. After discussion with Maria Din, ownership and responsibility of the website was transferred from the committee to LHR.

Budget

Annual budget allocated to this committee is 1,000.00.

"Day in the Life Panel," July 2013 *used 2013/14 budget, but included in the* *2012/13 activities Annual Report*	$283.50
Librarian Shadow Day	$529.71
Travel for one committee member to UCLA internship fair	$134.08

Horizon Issues

- Consider requesting an additional $500 for future budgets. As long as the Library hosts ARL CEP Fellows we will need additional money to sponsor the professional development panels. A budget of $1500 was requested and approved for the 2014/2015 year.
- The details of the implementation of the Internship program need to be worked out. The Internship Coordinators will continue to put relevant documentation, including workflows, in the LAUC-SD Mentoring folder on the P drive.

Respectfully submitted,
Dominique Turnbow & Kelly Smith
LAUC-SD Mentoring Committee, Co-Chairs 2013/2014