

Subject Librarians (Liaisons)

Did you know that librarians are assigned to each of the departments we support? These librarians respond to any question or need you have for research assistance, consultations, instruction, or book and journal purchase requests.

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EndNote	Teri Vogel	tmvogel@ucsd.edu
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http://libraries.ucsd.edu/locations/se/staff/index.html		



Science & Engineering Library
9500 Gilman Drive
Mail Code 0175E
La Jolla, CA 92093-0175

FAQs

Where do I get a library card?

Students, faculty and staff are automatically registered to borrow library materials. Your UCSD ID is your library card, and operates UCSD Library photocopiers and printers. No ID? Go to the Geisel Circulation Desk.

Can I renew books and view my Roger checkout record online?

Yes. You can check to see what you have borrowed or renew your books online, either while in any of the UCSD libraries or from a remote location. Connect to <http://roger.ucsd.edu/> and click on the My Library Account/Renew Items link.



How long can I check out a book from the S&E Library?

Undergrads	28 days
Grads	end of current quarter
Staff	end of current quarter
Faculty	due dates are every 4 months (Feb. 1, June 1, and Oct. 1)
Popular Science (Browsing) Collection	28 days
Public users	28 days

How can I avoid Library fines?

- Renew or return the books you have borrowed by their due date.
- Faculty, staff and students: Monitor your official UCSD email account for email notices from the library.
- Use the My Library Account/Renew Items feature in ROGER.
- Remember that all UCSD Library books are subject to RECALL at any time by other members of the UCSD community. You may receive a Recall Notice asking you to return a book by a certain date.

How can I find out about workshops at the S&E Library?

Learn about the online resources in your field, how to find patents on the internet, how to use EndNote and other tools for research by checking our workshop schedule at <http://libraries.ucsd.edu/locations/se/guides/se-library-workshops.html>

How do I reserve a group study room?

There are five group study rooms in S&E, all with white boards, and one with a projector and cable to connect to your laptop. These can be reserved in advance for 2 hours at a time at <http://libraries.ucsd.edu/services/places-to-study/>

How can I access resources from off campus?

Set up Proxy or VPN. See page 3 in this publication, or go to <http://libraries.ucsd.edu/locations/se/technology/off-campus-access.html>



Science & Engineering Library

Getting Started

A Guide for New Science & Engineering Scholars

Stay Connected

Library Website
<http://scilib.ucsd.edu>

Reference Desk
Monday—Friday
10:00 am - 5:00 pm

Ask A Librarian
Email, chat, phone, or text:
<http://libraries.ucsd.edu/locations/se/services/ask-a-librarian.html>

Check for hours at
<http://libraries.ucsd.edu/hours>

Phone Numbers
Reference (858)534-3258
Interlibrary Loan (858)534-2528
Reserves (858)534-7605

Staff Contacts and E-Mails
<http://libraries.ucsd.edu/locations/se/staff/index.html>

S&E Library Blog
<http://blog.ucsd.edu/se/>

Follow S&E on Twitter
<http://twitter.com/ucsdscieng>

What Can the S&E Library Do For You?



The UCSD Science & Engineering Library (S&E) can save you time and help you build research skills to make you a more effective scientist, engineer and teacher. Whether

you are looking for data; tracking down an elusive article, conference proceeding or technical report; looking for ways to keep up with new developments and research in your field, or seeking an introduction to a

challenging new subject, S&E staff and resources will help you. Serving the students, faculty and staff of the Jacobs School of Engineering and the Division of Physical Sciences, our friendly and knowledgeable staff can help you:

- Conduct your research from anywhere
- Find and refine a research topic
- Suggest the most appropriate databases
- Offer tips and training to individuals & groups

We hope you enjoy this guide. Do not hesitate to contact us if you have questions!

Why visit the S&E Library?

You'll be accessing our electronic resources from your home or office, but you'll still have many reasons to visit the S&E Library.

Books and Journals – We have thousands of e-journals, but not all of our journals are online. Our e-book collection is growing, but the majority of our books are still available in print. Faculty, grad students and staff can use Avanti (pg. 2) for desktop delivery of print chapters and articles.

Popular Science Collection – Looking for some lighter reading? Browse our collection of 400 popular science books, including puzzles and games, biographies, controversial and “hot” topics, available for four-week checkouts.

Group Study Rooms with whiteboards – First come, first served. Group study rooms (including one that has a projector for practicing presentations) can be reserved in advance by visiting <http://libraries.ucsd.edu/services/places-to-study/>.

WiFi Access - The entire Library is wireless enabled. Sign on as a guest or register for the “UCSD Protected” network to access all the library’s resources. For help, see <http://blink.ucsd.edu/technology/network/connections/wireless/>

Public Scanners – Save scans to a USB drive at no charge. Need a **USB drive**? Yes, we have them available for checkout.

Public Infostations – Internet access for email, library research, etc. Available to anyone.

ACMS Computers – Internet access, plus Microsoft Office, MatLab, AutoCAD, SciFinder, Mathematica and other productivity software. For UCSD students only.

Chess Table, Enjoy a break from studying.

Exhibits and Events – View displays on sci-tech topics, see student-built projects, and attend lectures on current research.

We also have **printers** and **copiers** and numerous **power outlets** for your laptop and mobile devices. Use your UCSD ID card to print or copy.

Things To Do First

Bookmark Library Website
<http://scilib.ucsd.edu>

Set up off-campus access
<http://libraries.ucsd.edu/location/se/technology/off-campus-access.html>

Create a PIN in Roger
Your PIN lets you renew books online, use self-check out, and request books and articles online from other libraries.
<http://roger.ucsd.edu/patroninfo~59>

Your UCSD ID is your Library Card
You are ready to borrow materials



Visit us at <http://scilib.ucsd.edu>

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Looking For Books?

Roger



<http://roger.ucsd.edu>

Roger, UCSD's online catalog, is your first choice for books as well as magazines, journals, newspapers, slides, films, sound-recordings, and other items owned by UCSD Libraries. Roger does not list individual articles from magazines and journals, but it will tell you if UCSD Libraries subscribe to a journal, and provide a link when an electronic version is available.

Melvyl



<http://melvyl.worldcat.org/>

If you don't find a book in Roger, try Melvyl. Melvyl lists materials at all libraries in the ten-campus UC system, and libraries worldwide.

Circuit



<http://circuit.sdsu.edu>

Circuit lists books in San Diego area university libraries (SDSU, CSU San Marcos and USD) and select public libraries.

Request

Once you locate the book in Melvyl or Circuit, use the "Request" option in either systems to have it delivered to the UCSD library nearest your office or lab.

Still can't find it?

If you can't find the book you want in Roger, Melvyl, or Circuit, we can borrow it for you from another library. This service, called "Interlibrary Loan" (or "ILL") is free. Use the online form at:

<http://libraries.ucsd.edu/ill/request>

For questions or rush assistance, call (858)534-2528.



Looking For Articles?

Many discoveries in science and engineering are reported first in journal articles or presented as papers at conferences. To find these papers and articles, use an article database that covers your subject area.

To see a list of the most common databases used to find journal articles for the sciences, go to <http://libraries.ucsd.edu/locations/se/resources/find-articles.html>. You'll see a list of useful article databases, e.g.:

- Compendex (for engineering)
- Inspec (for physics, computer science, electrical engineering)
- Web of Science (for all science & engineering disciplines)
- SciFinder (for chemistry & materials science)
- PubMed (for biomedical engineering & biochemistry)
- IEEE Xplore (for electrical engineering & computer science)
- MathSciNet (for mathematics & statistics)
- ...and more...

How do I get the full text of articles?

UC-eLinks Use UC-eLinks. When you find a citation in article databases such as Web of Science, INSPEC, Compendex, etc., select the UC-eLinks button, to see if it's available electronically. If it's not, you can follow a link to Roger, the UCSD Library Catalog, to see if we have it in print. Also with UC-eLinks you can request a copy of the article to be sent to you from another library. Or, use the Request Form at <http://libraries.ucsd.edu/ill/request>. For details about these services, see <http://libraries.ucsd.edu/locations/se/services/document-delivery-services.html>

Articles Delivered to Your Desktop

Faculty, staff, and graduate students can request electronic desktop delivery of print articles and book chapters from UCSD library collections. For the departments of Chemistry, Mathematics, and Physics, or for faculty and staff affiliated with the San Diego Supercomputer Center or Jacobs School of Engineering, the service is free. This service is known as "Avanti" (<http://libraries.ucsd.edu/locations/se/services/avanti-document-delivery-service.html>). Not a member of one of these departments? Articles can be delivered to your desktop for a small fee. Contact us for more information or visit <http://libraries.ucsd.edu/services/requesting/requesting-articles.html>



TIP: To find conference papers and journal articles, use an article database.

Working from Off Campus?

You don't need to visit the library every time you need to look for journal articles and other online resources. Just set up your computer to access them remotely.

There are two remote access options for UCSD: the Proxy Server and VPN. <http://libraries.ucsd.edu/locations/se/technology/off-campus-access.html>

- Proxy Server provides access to electronic journals, web-based databases, etc. Easy to set up.
- Virtual Private Network (VPN) provides access to the above, plus client-server applications like Endnote connection files.

Ask-A-Librarian

<http://libraries.ucsd.edu/locations/se/services/ask-a-librarian.html>

Got questions? The S&E Reference Desk is here to help



The S&E Reference Desk is open and staffed Monday-Friday 10am-5pm. Call us at 858-534-3258 or just stop by, East Wing of Geisel Library on the main floor.



Available when the Reference Desk is open. ucsdscieng (Meebo)
You can also 'Meebo' us from our Ask-a-Librarian page



We have an e-mail form you can use anytime. Questions answered during reference hours, and sometimes evenings and weekends.



Available 24/7. Real-time chat reference service provided by UCSD, UC and other librarians around the country. We will follow up with you if additional information is needed.



Text "Ask UCSD" followed by your question to 66746, M-F, 10 am - 4 pm. Texts received outside these hours will be answered the next day.

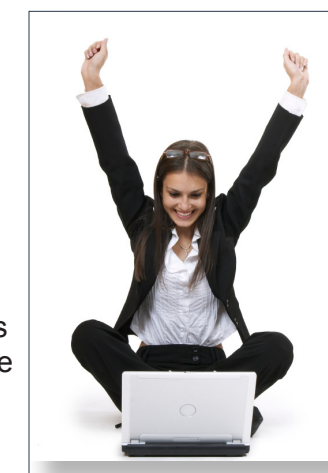
Course Reserves

Course reserve items may be books, practice tests, copies of articles, or any other types of materials your professor recommends. Search by your professor's name or by course number to see what's available. Reserve books are located at the Geisel Circulation Desk. You can access book and electronic reserves at <http://reserves.ucsd.edu>.

To access course reserves from off-campus, you will need to set up a proxy account on your browser. For details go to <http://libraries.ucsd.edu/resources/course-reserves/course-reserves-from-off-campus.html>

To put materials on reserve for a course:

<http://libraries.ucsd.edu/resources/course-reserves/submit-a-course-reserve.html>



You can use most Library resources and services remotely.