

Accession No.: 2004-71

**SCRIPPS INSTITUTION OF OCEANOGRAPHY ARCHIVES
PROCESSING RECORD**

Scripps Institution of Oceanography. Special Events Office

SIO Special Events Office Records, 1983-2008

Physical Description: 54 mss, digital audio & video

Arrangement: Alphabetical Series; Chronological Series

Description: This collection consists of the records of the Scripps Institution of Oceanography Special Events Office which grew out of the Scripps Public Affairs Office in 1993. It was directed by Jill Hammons (aka Jill Ives) includes her files and the files of her assistants, Karen Garst and Paul David Terry. The office reported to the Deputy Director. The office was charged to coordinate visits by grant program officers, VIPs and groups and took over operation of the Scripps Speakers Bureau. Special Events was responsible for Scripps' annual beach picnics and holiday parties, and local arrangements of events including prizes, such as the Cody Prize and Nierenberg Prize, for lectures including the Ritter Fellowship and the Scripps Inaugural Faculty Lectures. It was also responsible for overseeing events such as meetings of federal and state administrators and committees. The office also oversaw retirement parties and memorial services for Scripps faculty, and other events held at Scripps venues including site visits of program officers, weddings, and meetings like those of the Scripps Council. While most of the events documented occurred on the Scripps campus, there are also files for events held elsewhere, such as the Scripps reception held annually at meeting of the American Geophysical Union.

The collection includes correspondence, email, financial records, programs, invitations, guest lists, menus, posters, photographs and audio and video recordings, and material documenting local arrangements.

The office was closed on March 31, 2008.

SIO Special Events Office Records, 1983-2008
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- ARCS (Achievement Awards for College Scientists, Inc.) Tour May 4, 1998
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- Scripps ARCS October 30, 1995
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	Staff Volleyball Team, SIO Pile Drivers (First Place), Photographs July 1987
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	COPC [California Ocean Protection Council] September 23, 2005
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	COPC September 23, 2005
	CalSpace Review 2004
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	Centennial Kickoff 2002
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	Centennial, "Purchase Orders" 2002
	Centennial "Purchase Orders (Wnt.)" 2002-2003
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	Centennial "Purchase Orders (con't.)" 2002-2003
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	Cody Award, 2nd, Holgar Jannasch, WHOI 1992
	Cody Award, 2nd, Holgar Jannasch, WHOI 1992
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	Cronkite, [Walter] Visit June 2, 2002
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	EWS SIO Collection Event October 21, 2004
	EWSA at the Library July 16, 1998
	EW Scripps - MLRG Dinner November 17, 1994
	EW Scripps at Marine Facilities November 8, 1998
	EW Scripps - Mt. Soledad 1997
	EW Scripps (Postponed) 2001
	EW Scripps Quarterly Lecture Tour October 23, 2003
	EW Scripps – Jim Stewart February 1, 1996
15	EWSA Banquet November 14, 1996
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16	<p>EW Scripps Event September 9, 1995</p> <p>EW Scripps Reception (1st) April 29, 1993</p> <p>EW Scripps – WAN Hall February 8, 1995</p> <p>EWI Firm Night September 26, 1992</p> <p>EWI Executives Night November 15, 1994</p> <p>EWI (Executive Women International) 2006</p> <p>Everyday Stuff [Notebook] n.d.</p> <p>John Faulkner Memorial January 24, 2003</p> <p>Senator Diane Feinstein [Visit to SIO, January 2000] Photographs January 2000</p> <p>Fenical Talk - Eat Pizza with the Fish January 20, 1993</p> <p>Walter Alvarez Lecture 1991</p> <p>Jerry Joyce Lecture 1991-1992</p>

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	Fred H. Fisher Memorial May 25, 2005
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17	FAC [Foundation for American Communications] Workshop October 20-22, 1995
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	GLION II Colloquium October 16, 1999
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	IGPP Extension Ground Breaking 1992
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	NOSB [National Ocean Science Bowl] April 26, 2003
	National Research Council July 19-29, 1995
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30	<p>WAN Prize "CSO's- Cheque" 2005</p> <p>WAN Prize "Lodge Torrey Pines-Media" 2005</p> <p>WAN Prize "Faxes to Sir David" 2005</p> <p>WAN Prize "Notes-Conf. Calls" 2005</p> <p>WAN Prize 2005</p> <p>Hats Off To Sir David! [Attenborough] January 20, 2005</p> <p>Hats Off To Sir David! [Attenborough] January 20, 2005</p> <p>Nierenberg Prize, Sir David Attenborough, Photos by Melissa Jacobs June 5, 2005</p> <p>Nierenberg Prize, Sir David Attenborough, Photos by Melissa Jacobs June 5, 2005</p> <p>Nierenberg Prize Brunch, Sir David Attenborough, Photographs by Melissa Jacobs June 5, 2005</p>
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	40th Anniversary for Spiess 1992

BOX	FOLDER TITLE
39	<p>Spiess, Fred Noel Memorial October 20, 2006</p> <p>Spiess, Sally Memorial December 16, 2002</p> <p>Staff Council 1993-2000</p> <p>Staff Council 2001</p> <p>Staff Council 2002</p> <p>Stapleford, Robert Memorial February 22, 2001</p> <p>Star of the Sea January 13, 2000</p> <p>State of the Earth Address 1993</p> <p>Stewart Talk January 20, 1994</p>
40	<p>Jim Stewart Retirement Party 1991</p> <p>Steinitz Seminar September 28, 1995</p> <p>SLASIAC Meeting February 1999</p> <p>Tegner, Mia Memorial January 12, 2001</p> <p>Tyler Prize Reception April 14, 2005</p> <p>Tom Club August 1994</p> <p>Tours, Part I 1987</p> <p>Tours, Part II 1987</p> <p>Tours, Part III 1987</p> <p>Tours 1988</p> <p>Tours, Part I 1989</p> <p>Tours, Part II 1989</p>
41	<p>Tours, Part I 1990</p>

BOX	FOLDER TITLE
41	Tours, Part II 1990
	Tours, Part I 1991
	Tours, Part II 1991
	Tours 1993
	Tours 1993
	Trevino/Curreri Wedding August 12, 2006
	A Trip to Cambodia June 1993
	[Tuna Industry Cocktail Party, July 1993] July 1993
	U.S.-U.K. Sustainability Workshop October 29, 2007
	UNOLS March 5-6, 2003
	UNOLS Fleet Improvement Committee March 21-22, 2007
	UCSD Cancer Center Surfing Contest August 21, 1994
	UCSD Cancer Center 2nd Annual Luau, Long Board Invitational August 13, 1995
42	UCSD Cancer Center Surfing Contest August 10, 1996
	UCSD Cancer Center Surfing Contest August 9-10, 1997
	UCSD Cancer Center Surfing Contest August 16, 1998
	UCSD Cancer Center Surfing Contest and Luau August 27, 2000
	UCSD Cancer Center Surfing Contest and Luau August 25, 2002
	UCSD Cancer Center Surfing Contest and Luau August 24, 2003
	UCSD Cancer Center Luau 2006, 2007
	UCSD Homecoming 1996
	U Sea UCSD November 1997

BOX	FOLDER TITLE
42	University Presidents 1998
	Vacquier/Raitt Symposium 1992
	Vacquier, Victor D. 60 th Birthday Party July 2000
	Vaughan Hall November 2001
	Venter Institute Workshop April 16, 2007
	Visitors 1986
	Visitors 1986
43	Visitors 1986
	Visitors 1988
	Warren Washington Talk 1997
	Jim Wells and Ginny Wells Retirement Party June 2001
	White House Monitoring Conference 1995
	WPO April 10, 2007 43 6
	Williamson August 5, 2006
	[David Wirth's Retirement/Birthday Party] 1995
	Women in Science Event August 15, 2002
	Women in Science Event August 15, 2002
	World Ocean Day 1998
	Young Presidents Organization 1989
	Young Presidents Organization 1992

BOX**FOLDER TITLE****CHRONOLOGICAL SERIES**

43	Subscriptions #2 1991
	[Special Events Planning] 1993
44	[Correspondence, Event Planning] 1994
	Misc. Events 1995
	Miscellaneous Events 1995
	[Receipts, etc.] January 1996
	Misc. Events 1996
	[Correspondence] 1997
	[Correspondence, Event Planning] 1997
	[Correspondence, Event Preparation, etc.] 1998
45	Speakers 1998
	[Correspondence] 1999
	[Correspondence] 1999
	[Revelle Lab Conference, Misc., SIO Events] 1999- 2000
	[Misc.] 2000
	[Misc.] 2000
	[Misc.] 2000
	[Misc.] 2001
	[Misc.] 2001
	[Misc.] 2001
46	[Misc.] November 2001

BOX	FOLDER TITLE
46	[Misc.] December 2001
	[Misc.] 2002
	[Misc.] 2002
	[Misc.] 2002
	Viz Theatre Dedication 2002
	[Misc.] 2002
	[Misc.] 2002
	[Misc.] April 2002
	[Misc.] April 2002
	[Misc.] April 2002
	[Misc.] May 2002
	[Misc.] June 2002
47	[Misc.] July 2002
	[Misc.] August 2002
	[Misc.] August 2002
	[Misc.] September 2002
	[Misc.] October 2002
	[Misc.] November 2002
	[Misc.] December 2002
	[Misc.] 2003
	[Misc.] 2003
	[Misc.] 2003

BOX	FOLDER TITLE
47	[Misc.] April 2003
	[Misc.] May 2003
48	[Misc.] July 2003
	[Misc.] September 2003
	[Misc.] September 2003
	[Misc.] October 2003
	[Misc.] November 2003
	[Misc.] August 2003
	[Misc.] December 2003
	[Misc.] 2004
	[Misc.] 2004
	[Misc.] 2004
	[Misc.] January 2004
49	[Misc.] January 2004
	[Misc.] January 2004
	[Misc.] February 2004
	[Misc.] February 2004
	[Misc.] February 2004
	[Misc.] March 2004
	[Misc.] March 2004
	[Misc.] June 2004
	[Misc.] July 2004

BOX	FOLDER TITLE
50	[Misc.] August 2004
	[Misc.] September 2004
	[Misc.] October 2004
	[Misc.] December 2004
	[Misc.] November 2004
	[Misc.] January 2005
	[Misc.] January 2005
	[Misc.] January 2005
51	[Misc.] January 2005
	[Misc.] February 2005
	[Misc.] February 2005
	[Misc.] March 2005
	[Misc.] April 2005
	[Misc.] April 2005
	[Misc.] April 2005
	[Misc.] May 2005
	[Misc.] June 2005
	[Misc.] June 2005
	[Misc.] August 2005
	[Misc.] September 2005
52	[Misc.] September 2005
	[Misc.] September 2005

BOX	FOLDER TITLE
52	[Misc.] September 2005
	[Misc.] November 2004
	[Misc.] November 2005
	[Misc.] December 2005
	[Misc.] [Misc.]
	RFI Process 2006
	[Misc.] January 2006
	[Misc.] February 2006
53	[Misc.] March 2006
	[Misc.] April 2006
	[Misc.] May 2006
	[Misc.] June 2006
	[Misc.] June 2006
	[Misc.] July 2006
	[Misc.] August 2006
	[Misc.] September 2006
	[Misc.] September 2006
	[Misc.] September 2006
	[Misc.] September 2006
54	ONR September 26-29, 2006
	[Misc.] October 2006
	[Misc.] December 2006

BOX	FOLDER TITLE
54	[Misc.] 2007
	[Misc.] 2007
	[Misc.] 2007
	COMPACT DISC: Secretary [of the Interior Gale Ann] Norton Visit, 22 February 2006, 59 jpeg images
	[Edward] Frieman 2006, 75 jpeg images
	Dinner Party at Walter Munk's House, Lichtenstein Princes, 9 November 2006, 22 jpeg images and menu
	[Tony] Haymet House Party, 2 February 2007, 24 jpeg images
	COPC, 23 September 2005, 28 jpeg images
	UCSD Open House, 20 October 2006, SIO, K. Baker, jpeg images
	[Charles] Kennel Reception, 29 September 2006, jpeg images
	[Fred Noel] Spiess, n.d., jpeg images
	Nierenberg Prize – [Jane] Goodall, 2004, 59 jpeg images
	SIO Nierenberg Prize Dinner Reception and Brunch, 5 June 2005. Photos by Melissa Jacobs. 2 CDs
	Ritter Fellowship Lecture, 2004, Ron Rainger. 36 jpeg images
	SIO Cody Award, James Childress, May 2005. Photos by Melissa Jacobs, 3 CDs.
	14 th Annual UCSD Cancer Center Luau and Longboard Surfing Contest, 2007, ¼ page ad (data)
	Charles David Keeling Memorial Service Program, 8 October 2005
	AGU 2003 SIO Reception Slide Show (PowerPoint)
	Scripps AGU PowerPoint Presentation, 2004. 3 CDs

Charles David Keeling Memorial Event, photographs, 1 CD,
October 8, 2005

Walter Munk's 90th birthday celebration, October 19, 2007

SIO Special Events Photographs, Isaacs Hall dedication and reception for
Newt Gingrich, 1998