

LAUC-SD MEMBERSHIP MEETING

Minutes October 19, 1993

Price Center Davis/Riverside Room 2:30 p.m.

Present: S. Anderson, K. Cargille, K. Creely, J. Donovan, T. Echavarria, R. Gustafson, J. Hanson, C. Jahns, S. Jurist, E. Kanter, R. Lindemann, A. Perez, A. Prussing (Chair), E. Robinson, P. Smith, S. Starr, C. Stave, E. Valdez, T. Weintraub, B. Westbrook.

Opening Comments

The Chair welcomed everyone to the first meeting of the academic year and encouraged everyone to share ideas, including new programs or other suggestions that would be supportive of the membership.

CAPA 1992/93 Summary Report

This report was postponed until the November meeting at CAPA's request because some finish-up work remains to be done and because Beverly Renford, current CAPA chair, was unable to attend the meeting.

Library Recruitment Update

J. Hanson presented an "Overview of Recruitment in The University Library" (Memo October 13, 1993 to LMG), which summarizes staff and academic recruitments completed, underway and forthcoming since July 1993. Her response to the question how these recruitments fit with the ongoing study on administrative reorganization was that reorganization was still very much in a nascent state, that it would be a slow, deliberative process, and that reorganization had no direct bearing on these recruitments.

Calendar for Professional Development/Goals/Travel

J. Hanson distributed a calendar for "Annual Departmental Performance Review and Update of Goals Statement" and commented that the schedule was devised to bring the process of scheduled performance goal setting and regular planning for professional development together. Budget uncertainties disrupted the calendar this year because funding remained uncertain through much of the summer. The expectation remains, however, that performance goals and professional development plans be set at the same time.

Options for Administrative Travel Support

J. Hanson reported that the decision to provide administrative support for travel rests in the reporting line among the traveler, his or her department head and their AUL. In general, trips involving mandatory training or attendance at specific events are supported as administrative travel. Everyone was encouraged to make the case for

administrative travel support if it seems appropriate, including travel that has already been proposed as "professional development" travel. Each case must be examined separately.

CAPA Vacancy

Sharon Anderson's resignation (VERIP) creates a 1-year vacancy on CAPA. Peer review guidelines dictate that a general meeting of LAUC-SD will determine how to fill that vacancy. A motion was made and seconded to have a special election, and the motion was passed unanimously. The Nominations/Election Committee will form a slate and hold elections as soon as possible.

LAUC-SD Voluntary Assessment

A. Prussing presented for discussion the possibility of raising the suggested amount for annual giving from \$5 to a higher amount. The \$5 assessment has remained static for a long time, and the low balance of our account (currently \$89) limits what LAUC-SD can do. Past expenses beyond service fees to maintain our account have been chiefly for parties or gifts. Other potential uses of these funds include providing travel support to regional events of interest to librarians and sponsoring special events that promote interaction among the membership. A suggestion was made to solicit a one-time \$10 assessment to bring the treasury above the minimum-deposit limit of \$400; this would save \$60/year in banking fees. Discussion included considering whether some of the contributions LAUC-SD makes to library-wide parties are appropriate and whether some events merit special assessments paid by the participants.

ACTION: 1. A treasurer's report for 1992/93 will be presented.
2. A. Prussing will discuss with the University Librarian the appropriateness of using LAUC-SD monies for library-wide parties.
3. A motion was made and seconded to solicit an annual assessment of \$5 and an additional \$5 one-time contribution to raise the treasury base. The motion was passed with 16 "yes" votes.

Statewide Executive Board Report

A. Prussing and B. Renford attended, and A. Prussing reported highlights of the meeting.

- Office of the President budget cuts will affect LAUC--10% in 1993 and 10% in 1994. Research funds remain unaffected this year but may be reduced next year. Beyond research, funds support the Executive Board, Assemblies and statewide committees. Teleconferencing and other means of communication will undoubtedly come into play in response to limiting travel.
- The Office of the President expressed concern about recent library cutbacks, especially long-term effects, and conveyed a sense of support in addressing the situation.

- Regional Library Facilities will be administered locally rather than state-wide, which should realize more efficient management. Boards will still govern the facilities, so that policy changes should remain unaffected by this change.
- The Committee on Professional Governance, which conducted a survey on the impact of reduced staffing, will continue its study with a follow-up survey. Problems with the initial survey have been identified and remedies have been incorporated into planning of the continued study.
- Discussion has begun on adding steps VI and VII to the Librarian's series.
- The Regents are recommending 7-8% merit increases and 5% cost of living increases for next year, and restoration of all salaries by next July remains a goal.

Formal minutes of the statewide board meeting are forthcoming and will be distributed to the membership.

The meeting was adjourned at 3:30 p.m.

Richard Lindemann, Secretary