

**Annual Report
2009-2010
LAUC-SD Mentoring Committee**

Committee members

Jim Cheng (2nd year)
Lia Friedman (1st year)
Maria Din, ex officio
Trish Rose Sadler, (1st year)
Annelise Sklar, (1st year)
Roger Smith, Chair, (2nd year)

Activities

This year the mentoring committee continued the development of a relationship with the campus mentoring program. All mentors were asked to sign up as mentors in the campus database. The committee chair held a meeting with the director of the campus mentoring program in order to express the overall goals of the committee, and see how both programs could be mutually supportive. Eligible mentees [UCSD staff] are being asked to join as well, and report back to their mentors on the programs and resources directed their way via the campus program.

All mentors/mentees were contacted to update the status of their involvement with the program, and their personal information recorded in the excel sheet the committee uses to track mentee match ups. This is recommended to be done each year, as it serves as a reminder for mentors to contact and have at least a brief check in with their mentees if they have not done so for some time.

The [mentoring guidebook](#) was distilled into a much more manageable one page handout, with bulleted highlights representing key concepts for mentors to consider. This has to be added to the mentoring website as a resource along with the longer version.

Three “lunch and learn” sessions were held in July 2010 on the topic of librarianship as a career. These were presented as panel discussions, and special thanks go out to those who volunteered to participate:

Session 1: Applying for Jobs as Librarians

Program: Panel discussion covering *resume and cover letter writing, resources for finding positions, references and interviewing*

Speakers: Annelise Sklar, Adele Barsh, Catherine Friedman

Session 2: Professional Development

Program: Panel discussion covering *picking professional association activities, publishing and research, continuing education opportunities, LAUC*

Speakers: Roger Smith, Marlayna Christensen, Alanna Moore, Lia Friedman

Session 3: Professional Assessment

Program: Panel discussion covering *career paths, the academic review process*

Speakers: Roger Smith, Dominique Turnbow, Rebecca Hyde

Attendance at the programs was excellent, with just over 20 attendees per session. This is attributed to the invitation being sent out to a list serve that has been organized for San Jose State Library School students residing in San Diego County. Mentee Michele Wyngard has been the contact for that list.

Funding

This year the mentoring committee spent approximately \$200 on the printing of brochures, which were distributed via the Library Human Resources Department, and at the three lunch and learn sessions. A small balance of brochures is being passed to the incoming co chairs.

The three lunch and learn sessions cost approximately \$188 each for drinks and sweets purchased through UCSD catering [total \$564] for the three sessions]. This cost is a benchmark for future programming of this sort.

A request for approximately \$1000 in funding for the coming year should meet the needs of the committee in the year ahead, allowing for similar programming and printing needs.

Horizon Issues

Outreach

One goal left unrealized in the 2009-2010 year was participation in job fairs and other career day events. Hopefully in the coming year the committee will be able to identify and participate in appropriate events and advertise the career of librarianship and the availability of mentoring.

Another goal that will carry forward to the 2010-2011 year will be the creation of updated, video profiles of librarians illustrating the variety of career paths available in the profession. It is anticipated that short, three minute segments will be hosted by Youtube and linked to the mentoring website where [print biographies](#) are now in place.

Evaluation

In 2008-2009 a survey was conducted of mentors and mentees in the program. This was not repeated in 2009-2010. However, the chairs in the coming year may wish to run a survey once more. The principle goals will be to assess to what degree the campus program has added value to the experience of mentees, how often mentors/mentees meet and to what detail they go in their relationship [course selection, professional development, mock interviews, etc.]

Website

In the coming year, the LAUC website will be migrated. This will be a good opportunity for the mentoring committee to review the content on the site, both for mentors and mentees. It may be a good time to formally develop a link / co brand with the campus program.

Culture of mentoring

It is acknowledged that there are many informal mentoring relationships within the libraries. It is worthwhile to consider how these can best be "channeled" through the mentoring program so as to leverage the formal benefits and resource of the library and campus programs. For example, an informal mentoring relationship may miss the opportunity for the mentee to explore a wider variety of areas of librarianship they may be interested in, available through the contacts facilitated by the committee.

Respectfully submitted,

R. Smith

LAUC-SD Mentoring Committee, Chair 2009/2010