

# LAUC San Diego Division Report 2017-2018

2017-2018 LAUC-SD Annual Report, prepared by Peter Rolla, LAUC-SD chair

## State of the Library

The biggest change this year was the arrival of our new UL, Erik Mitchell. LAUC-SD assisted in the recruitment process by providing a document to the search committee with our priorities and recommendations for qualifications. Erik arrived at the Library in April, at the tail end of academic review season, so the LAUC-SD chairs and the chair of CAPA held a productive meeting with him early after his arrival to introduce him to our practices here.

The Library made two important decisions regarding Library-wide initiatives. First, the Geisel Library Revitalization Initiative (GLRI) was modified and will be managed using a stepped approach, concentrating on each step as we are able to implement it. Work continued on the eighth floor of Geisel Library, and attention was then focused on the second (main) floor. Secondly, the Library canceled our planned implementation of the Sierra library management system and instead will keep Millennium for a few more years, at the same time participating heavily in the Systemwide ILS project.

## Library News

Librarians hired:

- Victoria (Tori) Maches, Digital Archivist
- Jeff Loo, Clinical Librarian
- Erin Glass, Digital Scholarship Librarian
- Stephanie Labou, Data Science Librarian
- Timothy Chu, First-Year Experience Librarian
- Korey Brunetti, Assistant Program Director for Academic Liaison Program & Health Sciences Librarian
- Amy Work, GIS Librarian
- Annelise Sklar, Assistant Program Director for Research and Advisory Services & Research Services Coordinator

Retirements & resignations:

- Annalise Berdini, Digital Archivist
- Hannah Begley, Research Data Curation Metadata Librarian
- Bethany Harris, Biology, Health, & Marine Sciences Collection Coordinator

## LAUC-SD Committee Highlights & Activities

### LAUC-SD Exec Board

Working with librarians in several programs, the Exec Board approved a plan to permanently house the LAUC-SD print archives. Approximately 15 boxes will be stored in our controlled circulation area. The collection has been cataloged in the Library's catalog, and a finding aid created and made available on the Library's intranet.

### CAPA

- Reviewed six appointment files; all files reviewed resulted in the candidates accepting the positions
- Reviewed 26 academic review files. Ten of the files required ad hoc committees
- Identified several areas where training of review initiators and candidates is needed, including use of the academic biography form
- A new timeline was created and implemented successfully for ad hocs, giving the members three days to schedule a meeting within seven days of the call and then seven days from the meeting to turn in the report

### Library Diversity & Inclusion Committee

- The committee provided financial support to five people (four librarians and one staff) to attend four different conferences
- The committee organized and hosted at least one Library event per month, including book club discussions, film screenings, group viewings of webinars, and invited speakers

### Mentoring

- We are seeing steady and growing interest in the LAUC-SD Graduate Internship Program. In 2017-2018 we received four applications and accepted all of them. One served in fall 2017; one declined after being accepted; and two are now serving in fall 2018. We planned to host two interns from Fudan, China, but they were unable to receive travel authorization
- As part of the intern process, Mentoring plans and hosts an intern presentation at the end of the intern's stay, to give them practice at presenting and to let the Library know about their work. In December 2017 Mentoring coordinated the presentation for that fall's intern
- Mentoring organized and hosted Librarian Shadow Day in April, 2018. It was very successful, with record attendance and positive feedback from both mentors and mentees

- Mentoring formed three formal mentoring pairs between LAUC-SD librarians and students or early professionals.

#### **R&PD**

- Funded one statewide presentation grant and six local grants
- Sponsored e-courses and one guest speaker to support the broad theme of change in the library to complement the GLRI project and new leadership.
- Provided catering at two conference discussion lunches, one in midwinter and one in midsummer
- Continued to work on improving documentation and application forms