

LAUC San Diego Division Report 2018-2019

2018-2019 LAUC-SD Annual Report, prepared by Adele Barsh, LAUC-SD chair

State of the Library

This year advanced the Library's transformation in leadership, with Erik Mitchell as University Librarian spearheading the creation a new library strategic and leadership plan (2020-2023). Associated activity included revising the leadership structure and interim planning, due to the anticipated retirement of two of three Associate University Librarians in June 2019, followed by the third in December. As of this writing (August 2019), there are 2 interim AUL and 5 interim PD assignments, or 66% and 25% interim among these leadership-level assignments, respectively. Some LAUC-SD members took on interim AUL and PD roles.

A major outcome of this planning was the new Library Leadership and Advisory Structure. The LAUC-SD Chair participated directly in this process at several junctures, such as contributing as a member of the Library Leadership Council Retreat and through providing feedback to the Office of Operation Strategic Initiatives (OSI) consultant who partnered with the Library on this project. LAUC-SD members and Executive Board also had opportunities to funnel input through the OSI representative and LAUC Chair. An important part of the LAUC-SD Chair role going forward will be as a member of the Library Leadership Council, the monthly group that discusses and problem-solves the Library's strategic and operational issues (supersedes the former Library Council group).

The next phase of the Library's space renovation plan happened concurrently. The Geisel Library Revitalization Initiative (GLRI) completed 8th floor changes in late 2018 and moved into its phase 3.1, addressing the 2nd floor Geisel renovations that includes an integrated service model, active learning classroom and possible exhibit space. Practical impacts of this phase were project planning, working with the architect and planning for staff space moves. Primarily, LAUC-SD members provided inputs on issues most directly affecting their work through their Program Directors, but additional communication channels about library-wide impacts included LAUC-SD membership meetings, Executive Board meetings and the quarterly Chairs meeting with the UL.

Library News

There were 59 librarians on the LAUC-SD roster as of September 2018.

Librarians hired:

- Roxanne Peck, Director, Content Acquisition and Resource Sharing Program
- Abby Pennington, Research Data Curation Metadata Librarian
- Jenny Reiswig, Biological Sciences Librarian

Retirements & resignations:

- Leslie Abrams, Director, Collection Development and Management Program
- Victoria Chu, Director, Research Advisory Services Program
- Jenny Reiswig, Director, Digital User Services Program
- Peter Rolla, Director, Content Acquisition and Resource Sharing Program
- Mary Wickline, Nursing and Allied Health Librarian
 - Remembering Mary Wickline, a tribute to our colleague.

LAUC-SD Committee Highlights & Activities

LAUC-SD Exec Board

The LAUC-SD Executive Board addressed two inter-related themes this year – starting a conversation locally on how best to support LAUC-SD members to "cultivate ourselves for the future," which specifically addressed ways to enhance participation and inclusion in LAUC, and develop our individual professionalism skillsets. We also contributed to the related statewide LAUC discussion focused on removing barriers to LAUC participation. Our division's Mentoring and R&PD Committees applied many of the ideas generated by our membership and Exec Board discussions into their programming for this year and future planning, and a concerted effort also was made to encourage more LAUC-SD members to join LDIC. In addition, six membership value activities came out of membership meeting discussions as viable open projects. Three were tackled and completed through Working Groups composed of a number of our member-volunteers: "Campus Professional Development, Management and Mentoring Opportunities Summary" (April 2019), "Analysis of the recent ScholComm Survey for insights to LAUC-SD "barriers" discussion" (April 2019) and the group working on Improving Orientation to LAUC-SD created two new LiSN pages with talking points for "LAUC-SD Buddies" and "LAUC lunches with interviewees."

Due to GLRI space changes, we transferred the physical location of the LAUC-SD Archive from on-site at the controlled circulation of the Media Desk (Geisel 1st Floor West) to off-site at the Annex. Users now will rely on the very strong catalog record and finding aid for recall of specific archival materials and in-library use. We also settled on a consistent way to allow librarians' book choices viewable through the using the Other Title field, LAUC-SD Librarian Service Recognition Collection [librarian last name, librarian first name].

LAUC-SD members, as part of their LAUC statewide roles, made notable contributions to the creation and drafting of "Academic Personnel Manual Section 011 (APM - 011), Academic Freedom, Protection of Professional Standards, and Responsibilities of Non-Faculty Academic Appointees" and the completion and adoption of "The Academic Librarian in the University of California" (formerly known as Position Paper 5).

CAPA

- Reviewed five appointment files; the first four files reviewed resulted in the candidates accepting the position, however, the fifth and most recently-reviewed decision is not yet known at the time of this report.
- Reviewed 19 academic review files. Ten of the files required ad hoc committees.
- CAPA training included Erik as our new UL, who shared his expectations for performance at each rank
- Identified several areas where training of review initiators and candidates is needed, such as better organization and presentation of file contents, better use of academic biography form, training for newly-hired librarians on the expectations of serving on ad hocs, and timeliness of turning in files.
- Work on ARPM revisions included language clarification (review committees' recommendations, re-starting review cycle, timeline for position descriptions) and minor edits to enhance forms (Appendices I and XI, library and campus unit names), which discussed by membership and adopted in late August. Discussion also began but was tabled for the next cycle on a number of other revision topics.

Library Diversity & Inclusion Committee

- Developed and deployed a questionnaire and scoring rubric for travel award to diversity-related conferences.
- Created documentation that clarified what's expected of LDIC committee members.
- Hosted many impactful events, for example, book and article discussions, "Fostering Support for Black Students and Staff" (Feb.), "Supporting Transgender Colleagues and Students" (April) and "Celebrating GAAD: Global Accessibility and Awareness Day" (May).
- Maintained an abundant series of LDIC blog updates.

Mentoring

- Hosted the seventh annual Librarian Shadow Day in April, which experienced record attendance of 24 MLIS students participating in the event.
- Continued to oversee a variety of internship and mentoring activities - Hosted two interns' presentations (about their placements in RAS, SC and DML/SLA) in December, and fielded three new Graduate Internship applications and two mentor requests. Fudan Internship is on pause this year due to visa issues.
- Had successful outreach to campus Career Center to foster ways of reaching undergraduates who might be interested in librarianship, and discussed how Mentoring might in the future include activities for library staff and student workers.

R&PD

- Received one statewide presentation grant and funded five local grants (four presentations and one panelist delivering for three sessions).
- Hosted eight events, including a webinar, a virtual conference and six events on topics ranging from improving presentations, posters, submitting proposals, and conference attendance to IRB training and feedback-gathering R&PD for future program planning.
- Redesigned how calls for supplemental professional development funds are made from 1x/yr to 2x/yr, in order to cut down amount of unspent funds.
- Drafted a policy for fielding course support requests that outlines when they would be sponsored by R&PD and when training funds should be sought first.

Note: some of the linked documentation in this report is for internal Library employee access only, and is linked for the convenience of the LAUC-SD Membership.

Respectfully submitted, Adele Barsh, LAUC-SD Chair, 2018-2019